

**Approved Minutes
President's Advisory Council
October 8, 2025**

MEMBERS PRESENT *Chair:* Cynthia Olivo *Deans:* Jeanette Rodriguez *Management:* Grant Linsell, Jennifer Merchant *Faculty:* Jeanne Costello, Brandon Floerke *Classified:* Yadira Aguillon, Amy Shrack *Students:* Yareli Hernandez, Daniel Son *Resource Members:* Miranda Bates, Daniel Berumen, Sonia De La Torre, Henry Hua, Evelyn Lindley, Janeth Manjarrez, Connie Moreno Yamashiro,

Members Absent: Cynthia Guardado, Henry Hua, Bridget Kominek, José Ramón Núñez

Guests: Carlos Ayon, Tam Contreras, Ziza Delgado, Anita Juarez, Beth Kelley, Annika Shellenbarger, Dani Wilson

INFORMATION

- **Approval of Minutes from September 24, 2025:** Approved as submitted.
- **Approval of Agenda:** Item Environmental Justice Fellows Cohort 2 (Ericka Adakai, Information) was tabled until the next meeting.

REPORTS

1. **President's Report:** President Olivo thanked everyone for a good semester. She went on to explain about the new Resource Allocation Model from the District. We pay the district 9.25% of the budget given to the college by the state. She is hoping everyone will attend the budget forum tomorrow to get more clarity on the budget. She stated that most expenses are instructional salaries, and she has asked Daniel and Henry to work on projections of the number of class sections that may be needed in the future, the cost of that, and the budget available. She reminded everyone that enrollment is the key to getting more money for the budget. The Collective Equity Impact Institute is being held this week in Irvine. Many FC employees are attending and she will be speaking at the event. She also said the FC folklorico dancers as well as one of the FC jazz bands will be paid to attend and perform. She reported on attending an event with Northgate Market and meeting some alumni there. She is also looking for Spanish speakers to guest host some of her future podcasts.
2. **President's Staff Reports:**
 - **Miranda Bates** shared that November 19, 3:30 – 5:00 p.m. will be the Performing Arts Center ground breaking ceremony.
 - **Daniel Berumen** said November 7 Program Reviews are due to the Deans. They have 3 weeks to review and approve them. PAC will probably see the recommendations in May. Program Review is on a 4 year cycle, with yearly updating.
 - **Dr. Olivo reported for VPSS De La Torre.** Student Services is hosting a series of events for Undocumented Student Success Week. She said yesterday a beautiful

healing circle was held for students and staff in response to recent ICE raids. Puente had their Noche de Familia event last evening and Trustee Mark Lopez attended.

- **Dr. Olivo** reported that November 8 is the building dedication for Coach Al Feola. The foundation board is coming up with processes for naming rights of buildings and other spaces on campus.

- 3. Second Read 2025-2028 FC SEA Plan (Anita Juarez and Ziza Delgado, Information):** Anita and Ziza gave an update on the process they have gone through to create the draft SEA Plan. Most planning will focus on improving success rates of Black and Latinx students. They said they received a lot of feedback on the first draft and have synthesized the entire document and included fewer action steps and strategies. The second draft is filling in the holes from the first draft. They stated they are receiving more specific feedback now which helps with clarity and editing of the report. AS has been helpful in providing suggestions and many will be included. A third draft will be discussed and voted on at the next PAC meeting. Dr. Olivo commented that the SEA plan explains how, as a college, we are going to close equity gaps.
- 4. Rising Scholars Program Update (Ziza Delgado, Information):** Ziza Delgado shared that she is excited to announce the program received a three year grant worth about \$500,000. This will allow a clear CTE pathway for students. Rising Scholars is under the umbrella of the new Ethnic Studies Division. The vision of Rising Scholars is to focus on empowerment, exposure and cultivation. She said they recently had a facilitated camping trip with students which was highly successful and transformative. Rising Scholars has also shared in a Juvenile Justice Grant with Cypress College but is now ready to work on its own, individual grant for the FC program. They are currently looking to find a partner juvenile facility to qualify. On October 15 there will be a Meet and Greet for RISE Juvenile Justice and Rising Scholars in room 121.
- 5. United Way of OC Dual Enrollment (Carlos Ayon, Information):** Carlos Ayon spoke about dual enrollment and the partnership with Orange County United Way. The Workforce Accelerator Program is a yearlong college and career exploration program for 11th grade students in the Anaheim Union High School District. Through four semesters, participants will explore careers, visit industry sites, receive job coaching, earn college credits, and more. A big part of the program is dual enrollment. He said they pulled the program together in just over a month with the collaboration of CTE, counseling and dual enrollment departments. They have about 300 applications and are targeting 200 students to certify.
- 6. Prayer Room Update (Dani Wilson, Information):** Dr. Wilson provided PAC with an update on the prayer room in the Library. She said the Prayer/Meditation Room is going well. It is located on the second floor of the library, on the east side of the building. They have purchased all of the decor and accoutrement that were recommended by Associated Students. They have prayer rugs, prayer beads, meditation pillows, religious texts, a shoe rack, soft ambient light, a privacy divider, disinfectant wipes and hand sanitizer, and clear signage. She stated that the room officially opened in the spring of 2025. The usage statistics show that there have been 105 student checkouts of the room so far this semester (as of Oct 1, 2025) versus only 4 student checkouts last spring.
- 7. Dual Enrollment Update (Tam Contreras, Information):** Tam Contreras provided an update on the ramping up of the college's dual enrollment program. She reported that she has helped partner high schools secure 29 grants totaling about \$4 million. FC will get about \$1.4 million

to pay for staffing. She said staffing is a challenge and needs more personnel to work on this program. Currently, she has three full-time staffers working for her. The dual enrollment teachers are primarily part time workers who report directly to the school sites. She said they need to be independent workers and be able to work with high school students. Last year dual enrollment brought in \$3 million with most of that money going to pay instructors. She said the growth in the number of classes has been tremendous, and she is constantly hiring as turnover is high. Tam stated they had 30% growth this fall and supported 1,600 students. She expects the program to expand even more in the coming semesters.

8. **DCC Policy/Procedure Update – Revised Chapter 3 Board Policies and Administrative Procedures, Annual Review Cycle (Cynthia Olivo, Action):** Dr. Olivo talked about the Board Policy/Administrative Procedures Revision Summary that was discussed at DCC. The summary was sent out to all PAC members and is part of the September 22 DCC agenda. All revisions were either grammar or numbering related.
9. **DCC Policy/Procedure Updates – New AP 3440 Service Animals, Revised AP 7400 Employee Travel and Conference Attendance (Cynthia Olivo, Information):** Dr. Olivo mentioned that DCC is discussing AP 3440 and AP 7400 and asked for feedback. The AP documents were sent out to PAC as part of the DCC agenda, and she asked that constituent groups look through them. She would like to discuss both APs at the next PAC meeting.

MEMBER UPDATES

Daniel Son reported that ICC will now have a rep in the AS Senate and in turn, AS will have a seat on ICC. They are doing more research into STEM faculty grading policy and would also like to give feedback to their professors each semester. Daniel reported that many students aren't returning borrowed laptops and the senate voted to recommend graduation holds and transcript holds if devices weren't returned. Dr. Olivo commented that transcripts cannot be withheld, but that we may implement a library hold instead. He mentioned some events coming up – a scavenger hunt, Harvest Haunt and Talk About It event.

Jeanette Rodriguez said the Deans' faculty allocation work is done. They recently had a productive dual enrollment meeting with lots of sharing, and she mentioned that the Great Shake Out drill is next week.

Classified Senate president **Annika Shellenbarger** invited everyone to the upcoming Meet and Greets. The AM event will be October 15 from 1-3 pm and the PM event will be November 14 from 5-7 pm. Their newly elected Treasurer is German Baron.

Jennifer Merchant said the DMA president is going on sabbatical so others will fill in. Jennifer will be meeting with the Chancellor in her place.

ADJOURNMENT: The meeting adjourned at 3:40 p.m.

NEXT MEETING: October 22, 2025