



**Approved Minutes  
President's Advisory Council  
March 10, 2021**

**MEMBERS PRESENT** *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty Eddie Roth *Faculty:* Aline Gregorio; Kim Orlijan, Marcus Wilson *Classified:* *Students:* Tina Cruz *Resource Members:* Gilbert Contreras, Rod Garcia, Lisa McPheron, José Ramón Núñez, Joe Ramirez

**Members Absent:** Jennifer Combs, Sharon Kelly, Marwin Luminarias, David Robles

**Guests:** Cherry Li-Bugg

### **INFORMATION**

- 1. Approval of Minutes of February 24, 2021:** Approved as submitted.
- 2. Approval of Agenda:** Approved as submitted.

### **REPORTS**

- 1. President's Report:** President Schulz said that the Safe Return to Campus Task Force will be meeting on Friday, March 19. Three work groups focused on the areas of Student Services, Instruction and Administrative Services have been meeting. The Fullerton College High School Theater Festival will be back this spring, in a virtual format. Sixty eight high schools and close to 2,000 students are expected to participate. Last week, Professor Jodi Balma was named Fullerton College 2021 Teacher of the Year. She will now be part of the county wide pool for selection of Orange County Teacher of the Year. President Schulz also said that the new safe, quiet study area in the dining hall opened up to students today.
- 2. Planning & Budget Steering Committee Report:** Rod Garcia reported that the SEA Task Force recommendations that were approved at PAC were discussed at PBSC to review the budget implications. The committee also discussed one-time funds and CARES II funding.

### **3. PAC Member Reports:**

**Tina Cruz** said Grant DeVries has been elected as the new Associated Students Vice President of Public Relations. She also announced that the Zoomchella event will be held from 4:00 – 5:00 p.m. on March 12. Associated Students are developing a resolution to speak against violence against Asian American Pacific Islander community. She also reported that funding has been approved to pay for diploma covers for this year's graduates.

**Kim Orlijan** reported that Faculty Senate took action on two items at their last meeting. The Senate recommended that the College and District adopt as liberal a policy as possible on pass/no pass and W grades and that the deadline be extended to May 7. They also approved a one semester delay in the transition of the three Presidential roles - Senate President Elect transitioning to Senate President and Senate President to Senate Past President.

**Jennifer LaBounty** said that counseling has open counseling appointments available for students.

**Gil Contreras** mentioned that Student Services continues to try to engage students as the college continues to operate in a primarily remote format. He reminded PAC that this Friday at 10:00 a.m. is a Student Services Town Hall. The Student Services team has been busy working on safe return to campus planning, program review, Guided Pathways, the proposed District IS org structure and more. He also stated that there is growing interest in providing enhanced services to community affiliation groups.

**Lisa McPheron** said she is working on a public service announcement related to the Covid-19 vaccine for students and that *The Hornet* recently published an article supportive of transgender student athletes.

**VPI José Ramón Núñez** shared that his Instruction/Safe Return to Campus Work Group has met. They will be presenting a survey to faculty and divisions. The Distance Education Task Force will meet today after PAC. He also reported that the student study area in the dining hall is going well.

**Joe Ramirez** announced that next week both the CCSSE and CCFSSSE surveys will be launched. Related to the resolution that A.S. is considering in support of Asian Americans, he shared that Fullerton College is an Asian American and Native Pacific Islander Serving Institution (AANAPISI).

## **OLD BUSINESS**

- 1. CARES Act II/HEERF Funding (Garcia, Information):** Rod Garcia reviewed the budget that was presented at PBSC. Fullerton College will receive close to \$20 million from CARES II. A minimum of \$4.8 million must be used for student aid, the rest is for institutional use. The College is receiving an additional \$1.2 million for being a minority serving institution. Direct student aid is projected to be about \$7 million. Other items that will be paid for with these funds include Covid-19 testing for students, Healthy Hornet drive-thru food distribution and HVAC improvements among other things. NOCE did not get CARES funding and Chancellor's Staff decided to dedicate some of the funds to them. \$845,000 will be directed to NOCE from the Fullerton College budgeted amount.
- 2. One-time Funding from District (Garcia, Information):** Rod Garcia said that he was asked to bring forward an update to CBF of what has been accomplished with one-time funds. He said that the College has not been receiving scheduled maintenance funds from the state for the last few years. Many maintenance projects and capital improvements were completed and scheduled using one-time funds. Other items will also be eligible for one-time funds in the future such as sustainability, institutional capacity, student success & equity, and others.

## **NEW BUSINESS**

- 1. Grant Concept – FAA Aviation Maintenance Technical Workers Workforce Development Grant (Núñez, Action):** Dr. Núñez reported that this grant will establish a training and certification program for drone maintenance and repair at Fullerton College. He

recommended that professor Jay Seidel receive compensation from the grant budget for the curriculum development and oversight of the program.

**A motion was made to approve the FAA Aviation Maintenance Technical Workers Workforce Development Grant Concept Paper and it passed unanimously. The concept paper will now move to District Services.**

- 2. Grant Concept Paper – FAA Aircraft Pilots Workforce Development Grant (Núñez, Action):** Dr. José Ramón Núñez presented this grant concept paper. This project will work with the Drone Lab's existing curriculum, as well as create some new curriculum and possible certificate. It will also look to establish an FAA Part 107 testing center at Fullerton College. This program would help to promote the development of high school students in federal aviation drone piloting. Dr. Núñez recommended that the curriculum development stipend go to Professor Jay Seidel for coordination of this project.

**A motion to approve the FAA Aircraft Pilots Workforce Development Grant Concept Paper was made and it passed unanimously. The concept paper will move forward to the District.**

- 3. IT Governance Structure Proposal (Li-Bugg, Information):** Dr. Li-Bugg said the driver of this proposal is to simplify the IT governance structure of the District. The District Technology Committee (DTC) would have a major role in IT strategic planning, policies and standards as related to the District and its institutions. She stated that campus technology committees and the Technology Impact Committee (TIC) would be subcommittees of DTC, and that Working Groups would be formed for discussions on topics deemed by NOCCCD to require timely and concentrated energy. Working Groups can be formed on short notice on various topics. Once the topic is resolved, the working group would be dissolved. CBF reviewed this proposal on Monday. Some questions and comments brought up at PAC were: adding CSEA tech positions to DTC; recognizing there are fewer faculty representatives with this new governance structure; representatives from student services, campus communications and instructional areas should be included on DTC; and, this model will be replacing Student Team. Dr. Li-Bugg restated that this proposal is to replace so many layers of District IT governance and asked PAC to share this information with colleagues.

**ADJOURNMENT:** The meeting adjourned at 3:35 p.m.

**NEXT MEETING:** March 24, 2021